

**DRAFT- SWNI Board Meeting Minutes Wednesday, April 26, 2017**

**7pm, Multnomah Center, Room 30 in Senior Center**

Submitted by SWNI secretary, Carol Porto

**Attending**

**Officers:** Sam Pearson (President), John Gibbon (1st Vice President), Fran Laird (2nd Vice President)  
Carol Porto (Secretary), Lee Buhler (Treasurer)

**Staff:** Sylvia Bogert (Executive Director)

**Neighborhood Associations:**

Debbie Griffith (Arnold Creek), (excused)  
Michael Kisor (Ashcreek),  
Becky Lilliquist (Bridlemile),  
Elise deLisser (excused) (Collins View) (excused),  
Tony Hanson (Crestwood), absent  
Virginia Hendrickson (Far Southwest),  
Tom McCarley (Hayhurst), absent  
Glenn Bridger (Hillsdale),  
Jackie Phillips (Homestead),  
Stephan Lewis (Maplewood),  
Kim Herron (Markham),  
Vacant (Marshall Park),  
Martie Sucec (Multnomah),  
Lynn Pearson (South Burlingame),  
Nancy Seton (Southwest Hills Residential League),  
Len Michon (South Portland),  
Ryan Blum (West Portland Park),  
Vacant (Multnomah Village Business Association),  
Vacant (Hillsdale Business and Professional Association)  
Vacant (South Portland Business Association)

**Committees:**

Equity and Inclusion Committee: interim Glenn Bridger  
Land Use Committee: Jan Wilson  
Parks & Community Centers Committee: Fran Laird  
Public Safety Committee: interim Donna Heron  
Transportation Committee: David Martin (excused)  
Schools Committee: Maripat Hensel  
Watershed Committee: Jill Gaddis  
Communications Committee: Lee Buhler

**Visitors:** Gary Runde, Jerry Rundorff, Teddy Okonokhua, MaryAnn Santana (did not sign in)

**Voting members = 20**

Call to order

**Motion: Agenda approval**

Swap order of unfinished business items

**Moved: Lee, Second: John**

Yes: 20

No: 0

Abstain: 0

**Introductions**

**Motion: Approval of Minutes – March 22, 2017 Minutes**

Moved: Kim, Second: Ryan

Yes: 14

No: 0

Abstain: 6 Martie, Jan, Len, Kim, Donna, John

**Motion: Accept resignation of Jen Seamans**

Moved by SWNI Executive Committee

Yes: 20

No: 0

Abstain: 0

**SWNI Executive Committee Report**

- **President’s Report:** Sam Pearson
- **1<sup>st</sup> Vice President Report:** John Gibbon
  - SWNI Spring Retreat: Saturday, April 29, 2017, 9:00 am to 2:00 pm
    - Meet at Hillsdale Community Church, use Texas Street Parking Lot
    - Reviewed proposed agenda for retreat
    - The SWNI website has a Retreat page with all the documents
  - Reminder Re: Action Plans for Fiscal Year 2017-2018 please get them done by June.  
Committee Action plans come to the board for approval at the June 22<sup>nd</sup> board meeting
- **2<sup>nd</sup> Vice President Report:** Fran Laird
  - Celebrate Our Success Event: Monday, June 5, 2017, 6:30 pm. Please send in photos and/or text to Sara at the SWNI office. Sara and Fran will contact folks. Ashcreek, Bridlemile, Maplewood, Multnomah, SWHRL, Public Safety Committee, Schools Committee and Watershed Committee plan to submit something by the deadline.
- **SWNI Treasurer Lee Buhler:**
  - March Treasurer’s Report

**Motion: Approve BES Grant**

Moved by Executive Finance committee

Yes: 20

No: 0

Abstain: 0

**Motion: Approve Job Description for Watershed Resource Center Manager**

Moved: Executive Committee

Yes: 20

No: 0

Abstain: 0

Jill suggested that a wetland ecologist should be on the hiring committee. Martie suggested that the Watershed Chair should be on the hiring committee. There was a discussion about the salary, market values and whether SWNI would attract other than short time candidates. It was said that the salary, benefits and 36-hour workweek would attract qualified candidates. Glenn praised Jen’s work. SWNI has a track record of great people who come in under market conditions. We need to attract candidates that want to be part of our community and be sure to welcome them. Maripat noted the salary range posted on job description. Jackie suggested adding the number of hours in the workweek – 36 hrs. The job description will be posted on May 1st to several lists.

## **Motion: Approve ONI grant agreement**

Moved by Executive Committee

Yes: 20

No: 0

Abstain: 0

This is the same as last year except with a 3.3% cost of living raise. Cleaning up an existing agreement

Budget Committee Public Hearing: Thursday, May 11, 2017, 6:00pm - 8:30pm. City Hall, Council Chambers. Parks may have significant blocks. Sylvia thinks the packages presented are safe. There are resources for graffiti cleanups.

**SWNI Executive Director Report:** Sylvia Bogert submitted no written report this month, perhaps a first! In honor of April 26<sup>th</sup>, Sam remarked that Sylvia like Roger Marris hit home runs.

**Committees Reports:** refer to posted committee reports

- **Parks & Community Centers:** Fran Laird  
The committee will have a presentation on the Off Road Cycling Master Plan in May. Members worked on action plan at the April meeting. Next month Rachel Felice will attend and Michelle Kunac-North (mountain biking issues) may attend.
- **Transportation:** Stephan for David Martin (excused)  
Local Transportation Infrastructure Charge program will be reviewed. Developers want to reduce the fee. Now is the time to get people involved to get a hold of Commissioner Saltzman's office. The developers are pushing city council to reduce the fee to under \$600/foot. There is only a 30-day window between discussion in May and adoption in June.
- **Public Safety Committee:** Donna Herron  
Vision zero signs are still available; the next meeting will be on home safety audit. Markham NA and Public Safety Committee is holding an outdoor movie and safety event at Jackson Middle School. The Public Safety webpage has a list of NET teams. Let Sylvia know if the information for contacts is correct. See PBEM for NET training classes, 7 people went to a train the trainers' class.
- **Land Use Committee:** Jan Wilson  
Focus is changing from single family housing to multi-family housing. Design Overlay Assessment Project (DOZA) is recommending improvements to design review and review criteria. Better housing through design – make multi-family housing look nicer and function better. Apartment dwellers are not visible at land use meetings, committee wants to outreach to those residents. Martie notes that half of Multnomah NA residents are renters.
- **Communications Committee:** Lee Buhler  
Committee has sent out a survey. Committee is considering going back to being an organizational committee, which would change its current status as a standing committee.
- **Equity and Inclusion Committee:** Glenn Bridger  
Action Plan has been worked on. Committee is building a 2-year plan to help move SWNI forward. It is important that each NA and committee understand who they are serving, not only the people who come to meetings. NA's can use demographics to find out. Committee wants to have staff support for committee to improve process.  
A discussion ensued on the work and makeup of the Equity and Inclusion committee and SWNI. Instead of equity being focused on the internal SWNI, it was proposed that equity be focused outside of SWNI. Committee needs a permanent chair, this needs to be a board priority and the chair should be reflective of the communities we want to engage.
- **Watershed Committee:** Jill Gaddis  
Mapping problems with rain and water. Construction and Land use is showing to be important to committee. NA's please send rep to meeting, it is important to take info back.

- **Schools Committee:** Maripat Hensel  
There will be a May 13<sup>th</sup> bike rodeo event at Jackson MS. Saturday put on by SUN School Program. Action Plan includes a 2017-2018 Google form to update all NAs. The committee is working with West Portland Park and Capitol Hill Library for one of the Tech Equity: Enrichment opportunities to showcase what we can do event at NNO this summer. Maripat urges everyone to vote on or before May 16<sup>th</sup>. The committee is staying connected with Safe Routes To Schools. Roosevelt HS on May 2 is having a seismic event put on by Mercy Corps.

### **Unfinished Business**

- Update from Nominating Committee (SWNI Board Elections May 22)  
Slate is: John Gibbon President, Leslie Hammond 1<sup>st</sup> VP, Ryan Blum 2<sup>nd</sup> VP, Carol Porto secretary, Lee Buhler treasurer. Other candidates can be nominated from the floor at the May election.
- SWNI Bylaw Committee – First Reading of proposed amendments  
Changes are not major, changes about ratio of NA/committees removed.  
Ryan clarified that proposed language gave the board an opportunity to review the relevance of committees. This gives board more flexibility. Allowing co-chairs requires clear responsibility and representation protocols. Vice-chairs are optional in this draft. Section 2 Article VIII, It was suggested to change the word “language” to “by verbatim as per committee vote”. At the SWNI Retreat we will discuss bylaws. Second reading will be at the May meeting.

### **New Business**

#### **Neighborhood Associations – Hot Topics**

- Multnomah NA – Heritage Tree Application Form – deadline May 1  
Hillsdale has 7 recognized trees and Multnomah has 2 recognized trees. Martie Sucec referred board members to the handout in their packet. This is a yearly event. Multnomah village will train other NAs. Contact Martie.

#### **Announcements/Suggestions for the good of the organization**

- BES Open House: Wednesday, April 26, 5:00-7:00 pm, Room 29 (before SWNI Board)
- Traffic Safety Action Shop: Thursday, April 27, 6:30 p, Room 30
- SWNI Spring Retreat: Saturday, April 29, 2017, 9:00 am to 2:00 pm
- SWNI Spring Cleanup: Saturday, May 6, 2017, 9:00 am to 1:00 pm
- Celebrate Our Success Event: Monday, June 5, 2017, 6:30 pm

### **Adjournment**

#### **Meeting Reminders:**

SWNI Communications – Mon., May 1, 7:00 pm

SWNI Parks – Thur., May 4, 7:00 pm

SWNI Transportation – Mon., May 15, 7:00 pm

SWNI Watershed – Thurs., May 18, 7:00 pm

SWNI Equity & Inclusion: Mon., May 22, 4:30 pm

SWNI Public Safety–Thurs. May 4, 7:00 pm

Newspaper Deadline- Mon., May 15, 5:00 pm

SWNI Land Use – Tues., May 16, 7:00 pm

SWNI School Committee– Thurs., May 18, 7:00 pm

SWNI Board –Wed., May 24 7:00 pm

*“SWNI empowers citizen action to improve and maintain the livability of Southwest neighborhoods.”*