

## Southwest Watershed Resource Center Manager Work Plan Fiscal Year 2017-18

**PROJECT MANAGEMENT:** Leverage funding and in-kind matches of volunteer time and resources to implement stormwater management, erosion control, and vegetation management projects.

**Stormwater workshop series:** direct the work of project staff and contractors, assist with delivery and instruction of workshop series (4-5 events) for landowners to reduce barriers to implementation and maintenance of best practices for managing rainfall and reducing runoff. Practices taught will be appropriate to all sites, including those with challenging sites (steep slopes, poorly infiltrating soils, and/or lacking an approvable stormwater discharge point). Recruit SW and NW Portland landowners as demonstration project hosts. Support ongoing engagement of program alumni.

***Partners:*** West Multnomah Soil & Water Conservation District, other contractors.

***Funding Leveraged:*** Approximately \$23,000 total project funding, West Multnomah Soil & Water Conservation District (pending) ***Area served:*** All

**Post project monitoring and maintenance:** Monitor, communicate with site owners and support maintenance activities necessary to sustain restoration investments, including April Hill Park, Pendleton Creek, Rieke Elementary, Slavin Court, Sunstone Montessori, SWHRL Triangle, Terwilliger Creek, and past Stormwater Stars workshop demonstration sites.

***Area served:*** All

**CAPACITY BUILDING AND PROJECT DEVELOPMENT:** Foster partnerships to improve equity, build capacity for watershed restoration in SW Portland, and guide volunteers in developing cost- and time-effective projects.

### Restoration Capacity Building:

**Jackson Middle School SUN Partnership:** Develop project capacity and leadership among students and other community stakeholders centered on middle school site and extending to the West Portland Park neighborhood, including grant follow-up outreach, assessment and planning of watershed health activities with immigrant & refugee families.

***Partners:*** West Multnomah Soil & Water Conservation District, Tryon Creek Watershed Council, West Willamette Restoration Partnership, West Portland Park Neighborhood Association.

***Area Served:*** Tryon

**West Willamette Corridor Enhancement Project:** Support the development of water quality and stewardship projects in Willamette subwatersheds, prioritizing sites that complement partner projects and goals.

**Partners:** West Willamette Restoration Partnership, Portland Parks & Recreation, Columbia Land Trust, Bureau of Environmental Services, Oregon Health & Science University, Friends of Marquam Nature Park, Friends of Terwilliger Parkway, West Multnomah Soil & Water Conservation District. **Area served:** Willamette

**Private Property Stormwater Retrofits:** Support stormwater management projects on private property, including tool loan and event promotion, prioritizing past participants of Stormwater Stars workshops. **Area served:** Willamette and Fanno

Respond to other landowner and faith community project requests as time allows.  
**Area Served.** Fanno and Willamette

Stewardship Project Development:

**Backyard Habitat in headwaters of River View Natural Area:** outreach, program promotion and supplemental project support for Collins View neighborhood residents.  
**Area served:** Willamette

**Other SW Portland Friends groups and referred community stewardship projects:** assist as need and time permits. **Area served:** All

Participate in regional partnerships to optimize WRC resources and offerings:

**West Willamette Restoration Partnership:** collaborate with partner organizations for efficient application of time, resources and skills in landowner outreach, project development and implementation. **Area Served:** Willamette

**4-County Cooperative Weed Management Area:** attend professional events in order to provide landowners with current best practices for invasive plant control. **Area Served:** All

**Regional equity partnerships:** participate in Intertwine, Center for Diversity and the Environment, or other regional coalition events to improve equity and apply best practices to WRC programs and services. **Area Served:** All

**SWNI Equity & Inclusion Committee:** participate as member of SWNI Equity & Inclusion Committee in development of policy, action plan and events. **Area Served:** All

**SWNI Watershed Committee:** attend meetings, assist committee with data and mapping requests, speaker recruitment; provide meeting summaries to BES. **Area Served:** All

**OUTREACH AND ENGAGEMENT:** Recruit and involve SW Portland residents and other stakeholders to increase public health through stormwater management, water quality

protection, pollution prevention, erosion control, invasive plant removal and native plant landscaping.

- Conduct outreach via 5 events such as workshops, speaking engagements and presentations to neighborhood associations and communities of faith, watershed tours, and neighborhood events.
- Disseminate watershed information via 10 e-newsletters (290 recipients), 12 SWNI newspaper columns on stewardship events (10,000 households), weekly social networking updates (300 contacts), website blog posts, and case studies (1,000 hits annually), project brochures, and event flyers.
- Maintain tools and equipment for check-out by community organizations and landowners (20 per year).
- Respond to public requests for watershed technical information and referrals. Include one BES-produced, four-color insert annually for newspaper distribution. In concert with BES staff, host an open house annually to highlight BES projects. Keep a public presence at the Multnomah Arts Center for SW Watershed Center information and referral. Maintain kiosk with current information.

#### **PROGRAM ADMINISTRATION:**

- Submit monthly report with monthly invoice.
- Engage in strategic planning with the SWNI Board and BES.
- Track and submit annual report of program outcomes including number of projects, events and people served, funding applied for and received, plants installed, invasive plant area, and runoff reduced.
- Supervise interns, volunteers and temporary staff positions funded by outside grants to support WRC projects.
- Submit grant proposals for outside partnership funds to BES for approval, prior to submittal
- Document conference/event attendance in relation to WRC goals.
- Submit work plans for temporary staff positions or contractors funded through partners to BES for approval prior to advertising.
- Submit annual WRC report and narrative for City of Portland NPDES MS4 Compliance Report, documenting outcomes and success stories.
- Prepare work plan and quarterly project status updates.

**INSERT BUDGET HERE**