

Cover Page

Project Title	Tech Equity: Enrichment Opportunities
Neighborhood/Organization	SWNI Schools Committee
Project Coordinator	Maripat Hensel
Phone 503-936-5863	Email – henselm@comcast.net , schools@swni.org
Applicant Mailing Address	2911 Orchard Hill Place
City, State, Zip	Lake Oswego, Oregon 97035-1194
Fiscal Sponsor Organization	Southwest Neighborhoods, Inc.
Fiscal Sponsor or Non-profit 501(c)(3) Tax ID # 93-0717013	
Fiscal Sponsor Mailing Address	7688 SW Capitol Hwy
City, State, Zip	Portland, OR 97219
Phone 503-823-4592	Email sylvia@swni.org

Partner organizations

-Neighborhood House: Sarah Kennedy, Youth & Family Services Program Mgr.
503-246-1663 x8213

-Home Forward: Stephens Creek Crossing (SCC), Chrissy McCausland, Resident Services Supervisor 503-280-3836

-Robert Gray MS, Beth Madison, Principal 503-916-5676

Note: Additional partners are expected to offer support throughout the project. Extended duration of snow and ice events prevented some partnership support to be completed due to office closures.

-Multnomah County Libraries: Patti Vincent (Capitol Hill) 503-988-6996, Ann Knutson (Hillsdale), 503-988-5388

-Portland Public Schools (PPS) IT, Josh Klein, Chief Information Officer, 503-916-3933

-Portland Jewish Academy (PJA) - Merrill Hendin, Principal, Steve Albert, Executive Director 503-244-0126

Grant Amount Requested: \$1,040

Narrative

1.) Project description, including outcomes

The need: The effective use of online resources is a key part of success in school today, however, low-income families, immigrants and students of color are often at a disadvantage in using these resources. Along with digital access, enrichment opportunities are advantageous for developing resourcefulness and confidence. Students who spend time working on projects with neighbors and friends develop valuable academic and social skills. All students and their families need exposure to programs and consistent resources. While it is easier than ever to find and rely on valuable information provided by experts, as seen in YouTube videos or other website searches, understanding what is going on in the classroom as well as what is possible, and then successfully refining skills, improves with hands-on trial and error and meaningful coaching. Given the sophistication of products, systems and the built environment, reinforcing critical thinking, collaboration and connections with resources in the community are instrumental for activities of daily life and success with career endeavors.

The project: Tech Equity – Enrichment Opportunities

This project builds on our successful family-based workshops in 2016 to disseminate technology equity by offering project-focused interactive enrichment workshops that are models for partners to continue. SWNI Schools Committee and other volunteers will support efforts developed by partners early in this project and then lead volunteer coached maker-style enrichment sessions and/or field trips. Sessions will have healthy food and convenient opportunities to work with volunteers to explore and use tools (mechanical/electronic/digital) for projects. Some sessions may require specialized equipment and spaces or workshops.

1. **Planning** - Convene volunteers to identify project tasks, confirm date(s) and implement outreach in schools and through partnerships that will amplify the impact of the project.
2. **Hands-on Enrichment Sessions** - Volunteers will help with Maker-style workshops and use information about student interests to generate options for sessions. Session discussions will include volunteer support for school related topics, such as arrangements for consistent one-on-one research-based homework support. Field trips to organizations that promote education and learning may be summer enrichment opportunities. Identify new partners and/or coalition(s) that want to replicate this project and encourage early involvement.
3. **Communicate** – Work alongside session attendees to create social-media clips about the activities. Have attendees post them regularly. Create an e-pamphlet to show how to organize and implement these sessions in cooperation with schools and libraries. Other organizations may replicate this project and add to this body of work for community engagement around a topic or for skill development.

Measurable outcomes:

- a) Multiple opportunities to bring people together to reinforce skills and learning and to convey a better understanding for securing affordable life long learning resources in the community.
- b) Creates a replicable model (for technology/STEAM, or other topics, such as literacy) with guidelines that are developed and fund-raising insights. Identify new partners and/or coalition(s) that want to replicate this project and encourage early involvement.

c) Uses digital technology to provide snapshots, comments and feedback for the community. Develops participant’s leadership and social skills.

2.) Community organization partners - SWNI Schools Committee Tech Equity group’s prior work with schools for Tech Equity: Tech Connect - 2015 and with partners for Hands-on Activities for Underserved Families - 2016 provides a viable and credible foundation and momentum for additional activities. These organizations will provide on-going support:

- Libraries – Connections to research resources, gathering places, Wi-Fi.
- Schools - Provide information, student participation, PTA’s and school programs, to ensure planned activities support classroom offerings.
- NA’s – Areas of interest based on neighborhood needs, publicity, volunteers.
- Neighborhood House – Research and data.
- Impact NW - SUN Program, School Coordinators at Robert Gray, Jackson and Markham schools helping to publicize, recruit and include different cultural backgrounds and families of color.
- Stephens Creek Crossing, Slavin Court and/or other apartment complexes (TBD) in SW Portland – Residents participate and site coordinators are identified to extend support and increase sustainability.

3.) How the budget supports the project.

a.) Requested Funds: Food, activity related supplies and materials.

b.) Leveraged Funds: Project work done by partner staff, SWNI Schools Committee Tech Equity group, and community volunteers, includes planning, documentation, engaging new families, staffing activities, and making social media video clips. Partners are also providing space and communication support.

4.) Project promotion - All public information will include a notice of ONI Small Grant Support and SWNI non-discrimination policy. Publicity will be included in SWNI’s SW News monthly newsletter, on the Schools Committee website and sent to SWNI Schools’ Constant Contact e-distribution lists. Schools (PPS and other SW Schools) and NA publications will also be asked to support this project. In addition, local media outlets will be sent information. Finally, word-of-mouth (WOM) messages and requests for announcements will be provided for NA’s, PTA and other organizations.

5.) Timeline

<u>Activity</u>	<u>Start</u>	<u>Completion</u>
Planning Part 1: <u>Partner Sessions</u>	02/20/17	03/13/17
Hillsdale and/or Capitol Hill Library sessions	03/19/17	06/15/17
PPS – Engage & Educate 2017 support	TBD	TBD
Planning Part 2: <u>Enrichment Sessions</u>	04/17-10/17	11/15/17
Enrichment Sessions & Review Meetings	04/17-10/17	11/15/17
Create and post social media post clips	04/17-10/17	11/15/17
Create & disseminate e-materials	After final TM	01/05/18
Evaluate project, write report	12/15/17	01/20/18

Project Budget

Project requests can range from \$200 to \$2,000.

Below are general budget categories. Projects are not required to include items in every section.

Item	Requested Funds	Leveraged Funds and/or Additional Grants	Donated Services & Time*
Personnel			Volunteers (200 hrs./ \$23.56**) - \$5,890 Partners' Staff (100 hrs. /\$40) - \$4,000
Promotional Materials Copying	\$80		Web, Constant Contact, school & local news, Word of Mouth (WOM). SWNI Schools Comm. copying budget allocation.
Event Related Expenses Catered Food/beverages and workshop setup materials & supplies: 4 activity sessions	\$900		Secure in-kind food/materials. Space - free at PJA, libraries, SCC.
Meetings with Site Leaders Snacks for 2 meetings	\$60		
Project Materials			Recycled items and In-kind donations of wood and other scrap materials. Video - editing lab in schools.
Subtotals	\$1,040		\$9,890
Administration			SWNI Staff (10 hrs. \$40) planning, financial, communication support - \$400
TOTALS	\$1,040		\$10,290

* Donated services and time include estimated dollar amount of in-kind donations and/or general volunteer hours estimated at \$23.56 per hour for professional or skilled volunteer work - https://www.independentsector.org/volunteer_time

Application Checklist: Please check the boxes below, sign and submit with application.

Cover page: Include all information requested on a cover page in a format similar to <u>page 8</u> .	√
Narrative: Must follow the question format on <u>page 9</u> ; 12 point font, margins no less than 1-inch, single spaced. No more than two pages.	√
Proof of Fiscal Sponsorship (if other than SWNI): Copy of your organization's IRS nonprofit determination letter, or copy of your formal agreement with your fiscal sponsor agency and a copy of their IRS nonprofit determination.	√
Budget: Complete a one-page budget. Ensure that all line items in the budget are explained clearly in your response to question #3 of the narrative.	√
Proof of Partnership: A letter of support is required from each major partner organization of your proposed project.	√
Packet: Should include cover page, narrative, budget, proof of fiscal sponsorship, and a letter of support from major partner organization, and this signed checklist. Do not include any additional documents, i.e. photos, newsletters, etc. The committee will not consider these additional items.	√
Deadline: Hand Deliver entire grant application packet by 5 pm, Friday, January 15, 2016 to Southwest Neighborhoods, Inc., 7688 SW Capitol Hwy, Portland, OR 97219, Attn: Sylvia Bogert.	√
I read, checked the boxes and completed all of the above.	√
Signature: _____	